

Broadband Strategic Planning Project Kick Off Meeting

AGENDA

40 minutes

Discuss, review and revise the draft charter

- What will make this project a success in your view?
- Who are the stakeholders?
- Who needs to be at the table?

30 minutes

Discuss project reporting requirements and communications plan

- Monthly reports and reimbursement requests
- Training the trainers – teleconferences
- Website for documents, plans and networking

20 minutes

Review and clarify the tasks that have to be completed between now and the end of November